

This form can be filled in on a computer; alternatively please print and tick (✓) where documents have been supplied.

Statutory Documents	
<ul style="list-style-type: none"> • A certified true copy of the Certificate of Incorporation or equivalent document (extract from Companies Registry - dated less than 6 months). 	<input type="checkbox"/>
<ul style="list-style-type: none"> • A certified true copy of Certificate of Current Standing where company is in existence for more than 1 year (not applicable where Extrait K-Bis or extract from Companies Registry dated less than 6 months is submitted). 	<input type="checkbox"/>
<ul style="list-style-type: none"> • A certified true copy of Business Registration Card/trade licence/operating licence of the company issued by the relevant authority in its jurisdiction (as may be applicable). 	<input type="checkbox"/>
<ul style="list-style-type: none"> • A certified true copy of Company's Memorandum & Articles of Association or Constitution (where appropriate). 	<input type="checkbox"/>
<ul style="list-style-type: none"> • A duly dated and signed business plan or certified true copy thereof, clearly detailing out the business activities of the Company and including the sources and application of funds and estimated volume of inflows and outflows or Audited accounts/ financial statements. <i>The business plan may be signed by either the Management Company, the Registered Agent, a director, the company secretary, an accountant, the beneficial owner or signatories as per Acts and Deeds.</i> 	<input type="checkbox"/>
<ul style="list-style-type: none"> • A duly dated and signed shareholding, clearly mentioning the percentage shareholding interest held. The structure should go back to the ultimate beneficial owner(s). Structure chart may be signed by either the Management Company, the Registered Agent, a director, the company secretary, an accountant or the beneficial owner. 	<input type="checkbox"/>
<ul style="list-style-type: none"> • Original or certified true copy of the register of directors signed by either the company secretary or Registered Agent. OR • A confirmation of Directorship from Notary/Attorney (unless information already available in Extrait K-Bis or in extracts from Companies Registry) dated less than 6 months. 	<input type="checkbox"/>
<ul style="list-style-type: none"> • Original or certified true copy of the register of Shareholders signed/certified by either the company secretary or Registered Agent or any director of the applicant. OR • A confirmation of Shareholding from Notary/Attorney (unless information already available in Extrait K-Bis or in extracts from Companies Registry) dated less than 6 months. 	<input type="checkbox"/>
<ul style="list-style-type: none"> • A Declaration of Beneficial Ownership of entity duly signed by any director/company secretary or authorised signatories as per acts and deeds of the applicant. 	<input type="checkbox"/>
<ul style="list-style-type: none"> • Form "F2064 – Self Certification Form for Entities" duly signed by any director/authorised signatories as per acts and deeds of the applicant. 	<input type="checkbox"/>
<ul style="list-style-type: none"> • A letter of reference from a reputable bank or other acceptable financial institution (dated less than 3 months) from the Applicant (if the Applicant has been incorporated for more than 6 months). 	<input type="checkbox"/>
Shareholders	
<ul style="list-style-type: none"> • Identity documents for all ultimate individual shareholders, controlling more than 20% of the company. 	<input type="checkbox"/>
Directors	
<ul style="list-style-type: none"> • Identity documents of all the directors of the company. 	<input type="checkbox"/>
Authorised Signatories	
<ul style="list-style-type: none"> • Resolution (original or certified true copy), authorising the opening of accounts and giving the authority to the signatories (as well as listing the signatories' specimen signatures) for: <ul style="list-style-type: none"> • the operation of the accounts; and • the signing of documents. 	<input type="checkbox"/>
<ul style="list-style-type: none"> • Identity documents of all authorised signatories. 	<input type="checkbox"/>

Management Company/Registered Agent (if CDD documents have never been provided to the Bank)

<ul style="list-style-type: none"> • A certified true copy of the Certificate of Incorporation or equivalent document (extract from Companies Registry - dated less than 6 months). 	<input type="checkbox"/>
<ul style="list-style-type: none"> • A certified true copy of the Management Licence. 	<input type="checkbox"/>
<ul style="list-style-type: none"> • A certified true copy of the register of directors signed by either the company secretary or Registered Agent of the Management Company. OR • A confirmation of Directorship from Notary/Attorney (unless information already available in Extrait K-Bis or in extracts from Companies Registry dated less than 6 months). 	<input type="checkbox"/>
<ul style="list-style-type: none"> • Resolution (original or certified true copy) appointing the persons authorised to sign on behalf of the company when the company is acting as Management Company/Registered Agent, together with their specimen signatures. <p><i>Resolution may be in the form of a written resolution be signed by all directors or extract of minutes signed by the Company Secretary or any two directors.</i></p>	<input type="checkbox"/>

Identity documents are:

- Original or certified true copy of a proof of identity in the form of a valid passport or identity card with clear photographic image, bearing the individual's specimen signature.
- Original or certified true copy of a proof of current permanent residential address dated less than 3 months.
- A letter of reference from a reputable bank or other acceptable financial institution (dated less than 3 months) or letter of authority, for non-resident/non-citizen beneficial owners.
- For significant shareholders and beneficial owners, a copy of curriculum vitae (CV), providing a clear indication of his/her profile (qualifications, work experience and timeframe related to same).

The Mauritius Commercial Bank Limited may request for further information and/or documents, deemed necessary, to complete its due diligence process from a risk based approach.