

CHECKLIST FOR LIMITED PARTNERSHIP ACCOUNT OPENING AND OTHERS

This form can be filled in on a computer; alternatively please print and tick (\checkmark) where documents have been supplied.

Statutory Documents		
•	A certified true copy of the certificate of registration of the Limited Partnership, where applicable.	
•	A certified true copy of the Registered Deed of Partnership duly stamped with the relevant authority seal (e.g. Registrar, notary) or Partnership Agreement signed by all partners.	
•	Either a certificate of incumbency, duly signed by the Secretary or a confirmation from the General Partner, clearly mentioning the names and details of the General Partner and Limited Partner(s), together with their respective partnership interests (if the Limited Partnership has been in existence for more than one year).	
•	A certified true copy of the Renewed/Amendment to Deed of Partnership, duly stamped with the relevant authority seal (e.g. Registrar, notary) or Partnership Agreement (as may be applicable).	
•	A certified true copy of the Global Business Licence (GBL) (if applicable).	
•	A certified true copy of any other licence (e.g. CIS Licence), issued by the Financial Services Commission (FSC).	
•	A duly dated and signed business plan or certified true copy thereof, clearly detailing out the business activities of the Company and including the sources and application of funds and estimated volume of inflows and outflows or Audited accounts/ financial statements	
•	A duly dated and signed shareholding, clearly mentioning the percentage shareholding interest held. The structure should go back to the ultimate beneficial owner(s).	
•	A Declaration of Beneficial Ownership of entity duly signed by any director/company secretary or authorised signatories as per acts and deeds of the applicant.	
•	An undertaking from the General Partner to inform the Bank of any material change in the partnership or in its operations.	
•	An undertaking duly signed by the General Partner that there are no changes since origin or last amendment, if the partnership has been in existence for more than one year.	
•	Form "F2064 – Self Certification Form for Entities".	
•	A letter of reference from a reputable bank or other acceptable financial institution (dated less than 3 months) from the Applicant (if the Applicant has been incorporated for more than 6 months).	
General Partner		
•	Individual Partner	
	Identity documents on the individual partner.	
•	Corporate Partner	
	A certified true copy of the Certificate of Incorporation or an electronic certificate of incorporation (e-Certificate).	
	A certified true copy of licence/authorization (if applicable).	
	 A certified true copy of Register of Directors or Certificate of Incumbency listing the directors of the company duly signed by the Secretary. 	
	• A written resolution appointing the persons authorised to sign on behalf of the Corporate Partner, together with their specimen signatures.	
	• A certified true copy of the register of shareholders (or equivalent document) signed by either the company secretary or director or Registered Agent (only applicable where the General Partner owns/controls 20% or more of the Limited Partnership).	
•	Identity documents on all significant shareholders and beneficial owners of the General Partner(only applicable where the General Partner owns/controls 20% or more of the Limited Partnership).	

Limited Partner (owning or controlling more than 20% of the Limited Partnership)		
Individual Partner		
Identity documents on the individual partner.		
Corporate Partner		
A certified true copy of the Certificate of Incorporation or an electronic certificate of incorporation (e-Certificate).		
A certified true copy of licence/authorization (if applicable).		
 A certified true copy of Register of Directors or Certificate of incumbency listing the directors of the company duly signed by the Secretary. 		
 A certified true copy of the register of shareholders (or equivalent document) signed by either the company secretary or director or Registered Agent (only applicable where the Limited Partner owns/controls 20% or more of the Limited Partnership). 		
• Identity documents on all significant shareholders, beneficial owners and the investors in the case the Limited Partnership is operating as a Fund (only applicable where the Limited Partner owns/controls 20% or more of the Limited Partnership).		
Authorised signatories of the Limited Partnership		
Original or certified true copy of the resolution appointing the persons to act for and on behalf of the Limited Partnership (as well as listing the signatories' specimen signatures).		
Identity documents of all authorised signatories.		
Authorised Signatories		
A certified copy of the resolution of the General Partner authorising the opening of accounts and giving the authority to the signatories (as well as listing the signatories' specimen signatures) for:		
the operation of the accounts; and		
the signing of documents.		
Identity documents of all authorised signatories.		

Identity documents are:

- Original or certified true copy of a proof of identity in the form of a valid passport or identity card with clear photographic image, bearing the individual's specimen signature.
- Original or certified true copy of a proof of current permanent residential address dated less than 3 months.
- A letter of reference from a reputable bank or other acceptable financial institution (dated less than 3 months) or letter of authority, for non-resident/non-citizen beneficial owners and authorised signatories of the Limited Partnership
- For significant shareholders and beneficial owners, a copy of curriculum vitae (CV), providing a clear indication of his/her profile (qualifications, work experience and timeframe related to same).

The Mauritius Commercial Bank Limited may request for further information and/or documents, deemed necessary, to complete its due diligence process from a risk based approach.