

This form can be filled in on a computer; please tick (✓) where appropriate.

Non-Listed Companies Incorporated in Foreign Jurisdictions

Documents

1.	A certified true copy of the certificate of incorporation or equivalent document (e.g. Extrait K-Bis - for companies incorporated in France - or extract from Companies Registry - dated less than 6 months).	<input type="checkbox"/>
2.	A certified true copy of Certificate of Current Standing where company is in existence for more than 1 year (not applicable where Extrait K-Bis or extract from Companies Registry submitted).	<input type="checkbox"/>
3.	<p>A. A certified true copy of the register of directors signed by either the company secretary or Registered Agent.</p> <p>OR</p> <p>B. A confirmation of Directorship from Notary/Attorney (unless information already available in Extrait K-Bis or in extracts from Companies Registry).</p>	<input type="checkbox"/>
4.	<p>A. A certified true copy of the register of shareholders (or equivalent document) signed by either the company secretary or director or Registered Agent.</p> <p>OR</p> <p>B. A confirmation of shareholding from Notary/Attorney (unless information already available in Extrait K-Bis or in extracts from Companies Registry).</p>	<input type="checkbox"/>
5.	<p>Resolution (original or certified true copy), authorising the opening of accounts and giving the authority to the signatories (as well as listing the signatories' specimen signatures) for:</p> <ul style="list-style-type: none"> the operation of the accounts; and the signing of documents. <p>Resolution may be in the form of:</p> <p>a) A written resolution signed by all directors; or</p> <p>b) An extract of minutes signed by the Company Secretary or any director.</p>	<input type="checkbox"/>
6.	<p>A. A duly dated and signed business plan or certified true copy thereof, clearly detailing out the business activities of the Company and including the sources and application of funds and estimated volume of inflows and outflows. The business plan may be signed by either the Management Company, the Registered Agent, a director, the company secretary, an accountant or the beneficial owner.</p> <p>OR</p> <p>B. A certified true copy of the latest financial summary.</p> <p>OR</p> <p>C. Audited accounts/financial statements OR where the company is less than 18 months in existence, Bank Statement of accounts for the last six months.</p>	<input type="checkbox"/>
7.	A letter of reference from a reputable bank or other acceptable financial institution (dated less than 3 months) from the Applicant (if the Applicant has been incorporated for more than 6 months).	<input type="checkbox"/>
8.	<p>CDD documents on all directors, authorized signatories, significant shareholders and beneficial owners, as follows:</p> <ul style="list-style-type: none"> Original or certified true copy of a proof of identity in the form of a valid passport or identity card with clear photographic image, bearing the individual's specimen signature (Valid Driving Licence accepted for Non-Residents from Equivalent Jurisdictions). 	<input type="checkbox"/>
	<ul style="list-style-type: none"> Original or certified true copy of a proof of current permanent residential address dated less than 3 months. 	<input type="checkbox"/>
	<ul style="list-style-type: none"> A letter of reference from a reputable bank or other acceptable financial institution (dated less than 3 months) or letter of authority, for non-resident/non-citizen beneficial owners. 	<input type="checkbox"/>
	<ul style="list-style-type: none"> For significant shareholders and beneficial owners, a copy of curriculum vitae (CV), providing a clear indication of his/her profile (qualifications, work experience and timeframe related to same). 	<input type="checkbox"/>

Documents

9.	A Declaration of Beneficial Ownership of entity duly signed by any director/ company secretary or authorised signatories as per acts and deeds of the applicant.	<input type="checkbox"/>
10.	A certified true copy of Business Registration Card/trade licence/operating licence of the company issued by the relevant authority in its jurisdiction (as may be applicable).	<input type="checkbox"/>
11.	A certified true copy of the Applicant’s regulated status (as applicable) or evidence of same from applicant or other sources.	<input type="checkbox"/>
12.	<p>A. A certified true copy of Company’s Memorandum & Articles of Association or Constitution.</p> <p>OR</p> <p>B. A written confirmation signed by either the Management Company, the Registered Agent, the Company Secretary or a director, attesting the non-adoption of a Constitution/ Memorandum & Articles of Association (where appropriate).</p>	<input type="checkbox"/>
13.	<p>A duly dated and signed shareholding structure (where appropriate), clearly mentioning the percentage shareholding interest held. The structure should go back to the ultimate beneficial owner(s).</p> <p>The document may be signed by either the Management Company, the Registered Agent a director, the company secretary, an accountant or the beneficial owner.</p>	<input type="checkbox"/>
14.	Form “F2064 – Self Certification Form for Entities”.	<input type="checkbox"/>