



DOCUMENTS REQUIRED FOR GLOBAL BUSINESS ACCOUNTS
ACCOUNT OPENING AND OTHERS

This form can be filled in on a computer; alternatively, use black ink and CAPITAL letters.

Tick (✓) where documents have been supplied

Statutory Documents	
• A certified true copy of the Certificate of Incorporation	<input type="checkbox"/>
• A certified true copy of the Company's Memorandum & Articles of Association or Constitution or a written confirmation signed by either the Management Company, the Registered Agent, the Company Secretary or a director, attesting the non-adoption of a Constitution/ Memorandum & Articles of Association (where appropriate)	<input type="checkbox"/>
• A certified true copy of the Global Business Licence 1 (GBL1) or Global Business Licence 2 (GBL2) issued by the Financial Services Commission (FSC)	<input type="checkbox"/>
• A duly dated and signed business plan or certified true copy thereof, clearly detailing out the business activities of the company and including the sources and application of funds and estimated volume of inflows and outflows OR a certified true copy of the latest Audited Accounts/Financial Statements	<input type="checkbox"/>
• <i>The business plan may be signed by either the Management Company, the Registered Agent, a director, the company secretary, an accountant or the beneficial owner</i>	<input type="checkbox"/>
• Management Company/ Registered Agent (if CDD documents have never been provided to the Bank)	<input type="checkbox"/>
• A certified true copy of the Certificate of Incorporation	<input type="checkbox"/>
• A certified true copy of the Management Licence (if any)	<input type="checkbox"/>
• A certified true copy of the register of directors signed by either the company secretary or Registered Agent of the Management Company	<input type="checkbox"/>
OR	
• A confirmation of Directorship from Notary/Attorney (unless information already available in Extrait K-Bis or in extracts from Companies' Registry)	<input type="checkbox"/>
• Resolution (original or certified true copy) appointing the persons authorised to sign on behalf of the company when the company is acting as Management Company/Registered Agent, together with their specimen signatures	<input type="checkbox"/>
• Resolution may be in the form of a written resolution be signed by all directors or extract of minutes signed by the Company Secretary or any two directors	<input type="checkbox"/>
Shareholders	
• A duly dated and signed shareholding structure, clearly mentioning the percentage shareholding interest held. The structure should go back to the ultimate beneficial owner(s).	<input type="checkbox"/>
• A certified true copy of register of Shareholders (or equivalent document) signed/certified by Management Company/Registered Agent or Director of Applicant.	<input type="checkbox"/>
• Identity documents for all ultimate individual shareholders, controlling more than 20% of the company.	<input type="checkbox"/>
• A Declaration of Beneficial Ownership of entity duly signed by any director/ company secretary/ authorised signatories as per acts and deeds of the applicant.	<input type="checkbox"/>
Directors	
• A certified true copy of register of Directors signed/certified by Management Company/Registered Agent or Director of Applicant	<input type="checkbox"/>
• Identity documents of all directors of the company	<input type="checkbox"/>

Authorised Signatories

• Resolution (original or certified true copy), authorising the opening of accounts and giving the authority to the signatories (as well as listing the signatories' specimen signatures) for:	
➤ the operation of the accounts; and	<input type="checkbox"/>
➤ the signing of documents.	<input type="checkbox"/>
• Identity documents for all authorised signatories	<input type="checkbox"/>

Other Information

• Undertaking from the Management Company that the renewed GBL licence will be submitted to the Bank in due course	<input type="checkbox"/>
• Certified copy of a proof of registered address of the company (e.g. a utility bill or other official document) dated less than 6 months	<input type="checkbox"/>
• Form "F2064 - Self Certification Form for Entities"	<input type="checkbox"/>

Identity documents are:

- Original or certified true copy of a proof of identity in the form of a valid passport or identity card with clear photographic image, bearing the individual's specimen signature.
- Original or certified true copy of a proof of current permanent residential address dated less than 3 months.
- A letter of reference from a reputable bank or other acceptable financial institution (dated less than 6 months) or letter of authority, for non-resident/non-citizen beneficial owners only.
- For non resident/non-citizen significant shareholders and beneficial owners, a copy of the Curriculum Vitae (CV) or equivalent document, providing a clear indication of his/her profile (qualifications, work experience and timeframe related to same).