



**DOCUMENTS REQUIRED FOR FUND MANAGER
ACCOUNT OPENING AND OTHERS**

This form can be filled in on a computer; alternatively, use black ink and CAPITAL letters.

Tick (✓) where documents have been supplied

Statutory Documents	
• A certified true copy of Certificate of Incorporation	<input type="checkbox"/>
• A certified true copy of licence/authorisation (e.g. CIS Manager Licence) issued by the Financial Services Commission (FSC) or relevant authority	<input type="checkbox"/>
• A certified true copy of Company's Memorandum & Articles of Association or Constitution or a written confirmation signed by either the Management Company, the Registered Agent, the Company Secretary or a Director, attesting the non-adoption of a Constitution/Memorandum & Articles of Association (where appropriate)	<input type="checkbox"/>
• A duly dated and signed business plan or certified true copy thereof, clearly detailing out the business activities of the Company and including the sources and application of funds and estimated volume of inflows and outflows OR a certified true copy of the latest financial summary or audited accounts/financial statements	<input type="checkbox"/>
Shareholders & Ultimate Beneficial Owners	
• A register of Shareholders (or equivalent document) signed/certified by a Management Company/Registered Agent or Director of Applicant	<input type="checkbox"/>
• A duly dated and signed shareholding structure (where appropriate), clearly mentioning the percentage shareholding interest held. The structure should go back to the ultimate beneficial owner(s)	<input type="checkbox"/>
• A Declaration of Beneficial Ownership of entity duly signed by any director/company secretary/authorised signatories as per acts and deeds of the applicant	<input type="checkbox"/>
• Identity documents for all significant shareholders and beneficial owners	<input type="checkbox"/>
Director(s)	
• A register of Directors signed/certified by a Management Company/Registered Agent or Director of Applicant	<input type="checkbox"/>
• Identity documents of all directors of the company	<input type="checkbox"/>
Authorised Signatories	
• Resolution (original or certified true copy), authorising the opening of accounts and giving the authority to the signatories (as well as listing the signatories' specimen signatures) for: <ul style="list-style-type: none"> ➤ the operation of the accounts; and ➤ the signing of documents. 	<input type="checkbox"/> <input type="checkbox"/>
• Identity documents for all authorised signatories	<input type="checkbox"/>
Other Information	
• Form "F 2064 - Self Certification Form for Entities"	<input type="checkbox"/>

Identity documents are:

- Original or certified true copy of a proof of identity in the form of a valid passport or identity card with clear photographic image, bearing the individual's specimen signature.
- Original or certified true copy of a proof of current permanent residential address dated less than 3 months.
- For non-resident/non-citizen beneficial owners only, a letter of reference from a reputable bank or other acceptable financial institution (dated less than 6 months) or letter of authority.
- For non resident/non-citizen significant shareholders and beneficial owners, a copy of the Curriculum Vitae (CV) or equivalent document, providing a clear indication of his/her profile (qualifications, work experience and timeframe related to same).